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**HOLY FAMILY CATHOLIC CHURCH, SUTTON GREEN**

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**Standing Order Instruction**

**Registered Charity No 1173050**

To the Manager of \_\_\_\_\_ Bank/Building Society

Please set up the following Standing Order and debit my/our account accordingly

**1. Account Details**

Name of account holder \_\_\_\_\_

Sort Code 

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Account Number 

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**2. Payee details**

Please pay Account No:  Sort Code:

For the credit of:

**3. About the payment**

Payments to be made: Monthly  Quarterly  Yearly

1st Payment (please allow 14 working days) Date  Amount

Thereafter make payments on the \_\_\_\_\_ day until further notice (*payments will be made until you cancel this instruction*)

**NOTE TO THE BANK:**

This Standing Order is to REPLACE any existing Standing Order to the above bank account. Please print donor's full name and initials on the bank statement.

**4. Confirmation**

My Name:	
Address:	Customer Signature
	Date